

St. Andrew by the Sea

Pastoral Council Minutes **PENDING APPROVAL**

Apr. 11, 2016

Pastoral Council of St. Andrew-by-the-Sea.

The following were present: secretary Claudia Detore, SABS rep Jerry Whitworth, pastor Fr. Michael Howell, K.C. rep Bill Cary, at-large rep Ray Salinas Jr., at-large rep Mary Ellen Galvan, at-large rep Joe Alexander, vice-Chairman Mary Alice Eskridge, Rel. Ed. Rep. Cheryl Hooper, Chairman Steve Galvan, and Deacon Marc Washburne. Absent were ARS rep Patty Schoenicke, at-large rep Laurie Hoffman, Finance Council rep. Caren Childers, and music rep T.J. Tomazin

The meeting opened with a prayer led by Fr. Michael.

Parishioner's Comments

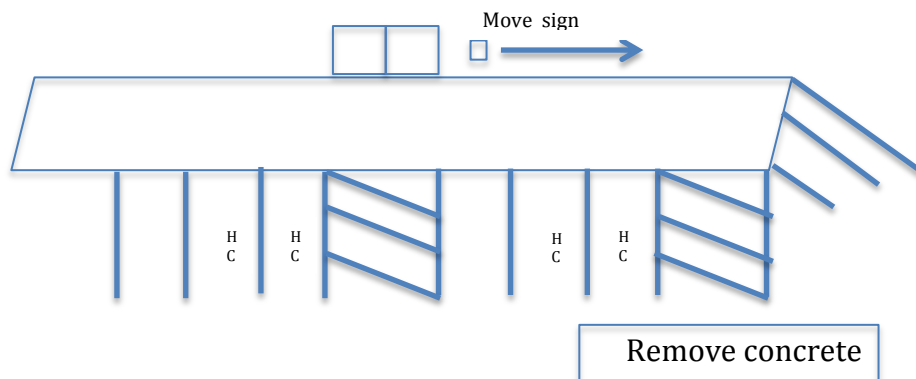
n/a

Bill made a motion to approve the minutes of the January 11th meeting, seconded by Ray. Motion unanimously approved. The January 11 approved minutes will be posted on our website.

Reports

Old Business:

- Donut Sunday update- Claudia reported on ministry response to email on option to recruit during donut Sunday. Cheryl suggested that as a way of welcoming, all parish members (new and old) to our ministries, we could issue an invitation to join. Caren Childers took advantage during a Fish Fry to recruit. I will add the extraordinary ministry of Holy Communion using the office email address and resend the Donut Sunday email to each ministry.
- Parking Lot update- Ray suggested removing concrete that is a tripping hazard, moving the handicap parking slots over along with the sign.



Cheryl made a motion that Jerry check with insurance for compliance then adopt changes, Mary Ellen seconded. Motion passed with unanimous support.

- Pictorial directory update- Jerry reported that Laurie passed the project to Sandra Hickl who recruited a committee of volunteers to assist. The first step is to update Parishioners contact information. A form was created for this and will be distributed with the Sunday bulletin. Mary Ellen recommended that a box be placed at the masses to facilitate return of the form. Two weekends in September (15,16 &17 and 22, 23 & 24) have been tentatively set for photos. If more dates are needed they can be added. Parishioners will sign-up for a sitting.

New Business:

- Jerry reported that the Finance Council would like our Pastoral Council to submit a list for any new potential programs or ministries with estimated budget costs. Although we do not know exactly what potential needs will be, Cheryl suggested that we could budget into categories such as; outreach, evangelization, modifications...or more. Fr. Mike recommended maybe \$300 or general estimates. Steve and Cheryl will work on this together contacting the other ministries. Mary Alice and Ray will inventory items used by the lectors and Eucharistic ministers to assist in determining needs.
- Pastoral council will put their meeting announcement in the bulletin the week before the meeting. Steve will meet with Fr. Mike 2 weeks prior (Aug 8th) to the next Pastoral Council meeting to finalize the agenda for the upcoming meeting. The agenda will then be forwarded to all members.
- June 12 Deacon Marc is holding a mini-Retreat from 4-6 pm; this is open to all adults.
- Cheryl reported - 6 students were confirmed. 4 completed their 1st Communion and 4 new parishioners were baptized.
- Mary Ellen reported – she participated in a parish social analysis. St. Andrews is considered a “home away from home” and was likened to the movie *The Hobbit* and the Bilbo Baggins character.
- Jerry reported a new part time maintenance person will start May 16, 2016.

Correspondence:

Steve shared a Thank you note from Shirley Kaiser.

Announcements:

n/a

Remarks from Father Howell:

n/a

Adjournment:

Next meeting be scheduled for Aug. 22, 2016 at 6:30pm (same place).

Aug. 8th Steve will meet with Fr. Mike to review/modify the agenda, please send your agenda items to him prior to that.

Agenda items for next meeting:

- Report on Pictorial directory - Sandra Hickl
- Parking update- adding handicap parking nearer to ramp in front of the FLC
- Set Date for Church Pot Luck-

Closing Prayer:

Fr.Mike gave the closing prayer.

Claudia Detore, Secretary to the Pastoral Council of St. Andrew by the Sea Parish